

PETERCHURCH PARISH COUNCIL

Councillors are summoned to the Meeting of the Parish Council to be held on

Tuesday 15th September 2026

and will take place in the village hall beginning at 19.00hrs.

- 1. Receive apologies for absence.**
- 2. To receive declarations of interest and written dispensation requests**
- 3. To consider minutes of the previous meetings held on 21st July 2026**
- 4. To Review the Resolutions Log and agree any further action as required.**

5. Open Session

- 5.1 To receive a briefing from West Mercia Police
- 5.2 To receive a brief verbal report from the Ward Councillor.
- 5.3 To receive views of local residents on parish matters

6. Footpaths

- 6.1 To receive an update on any current issues to include feedback from the Footpath Officers.
- 6.2 To note approval of the PROW grant funding application and receive update

7. Planning - To comment on applications to be determined by Herefordshire Council

- 7.1 262608 - Food For Thought Restaurant, Peterchurch, Herefordshire, HR2 0RP - Application to determine if prior approval is required for a proposed Change of use from Commercial, Business and Service (Use Class E) to one Dwellinghouses (Use Class C3)

8. Finance

- 8.1 To note the current bank balance as of 31/08/2026
- 8.2 To consider outstanding payments including (but not limited to) the following.

Min Ref	Payee & Inv No	Description	Cost (Inv VAT, where applicable)
8.2.1	Clerk	Sep 2026 Salary in accordance with her employment contract	As per contract
8.2.2	HMRC	PAYE & NIC – Sep 2026	As per contract
8.2.3	Clerk	Travel costs – Sep 2026 (included in payslip)	£14.08
8.2.4	Peterchurch Village Hall (41)	Hall Hire 11/08/2026 4hrs	£40.00
8.2.5	Playdale Playgrounds Ltd (0000066612)	Toddler equipment Deposit	£5325.60 (inc VAT)
8.2.6	Turnwater Ltd (7186)	Gully and Drain Jetting – To be reimbursed via Herefordshire Council grant funding	£1020 (inc VAT)
8.2.7	Councillor Isabelle Watkins	Mileage reimbursement for meeting held with Herefordshire Council on 08/09/2026	£17.05

- 8.3 To review and sign bank reconciliation for 31st August 2026
- 8.4 To approve transfer of £4438.00 from Savings Account to Current Account.
- 8.5 To note the recent pay award for Local Government staff and consider approving the requisite increase in the Clerk's salary effective from 1 April 2026
- 8.6 To review outstanding historic cheques and agree actions
- 8.7 To consider instructing annual playground inspection to be carried out at the cost of £62.50

8.8 To note the following payments made under delegated powers between meetings:

Min Ref	Payee & Inv No	Description	Cost (Inv VAT, where applicable)
8.8.1	Clerk	August 2026 Salary in accordance with her employment contract	As per contract
8.8.2	HMRC	PAYE & NIC – August 2026	As per contract
8.8.3	Clerk	Travel costs – Aug 2026 (included in payslip)	£14.08
8.8.4	Peterchurch Village Hall (33)	Hall Hire 21/07/2026 2hrs	£20.00
8.8.5	Marches Grounds Maintenance (INV-0074)	July Maintenance Day	£240.00
8.8.6	Marches Grounds Maintenance (INV-0087) Aug grass cutting	August Maintenance Day	£240.00
8.8.7	Amazon	2no AED Preparation Kits	£25.98

9. Highways/Drainage – To provide an overview of progress since the last meeting plus feedback from working groups and agree any actions arising.

- 9.1 To receive update on drainage grant works on B4348 and Hinton Court back road
- 9.2 To receive update on Drainage/Flooding Meeting held in August 2026 and agree any actions
- 9.3 To receive update from Drainage Group on jetting works carried out in August 2026 at Crossways.
- 9.4 To receive update on repair of speed indicator devices in the village
- 9.5 To review instructed works to be carried out by the Lengthsman and agree any actions
- 9.6 To review meeting held with Herefordshire Council to review National Grid works in the village

10. Facilities/Environment - To provide an overview of progress since the last meeting plus feedback from working group and agree any actions arising.

- 10.1 To provide update on relocation of toddler equipment.
- 10.2 To provide update on installation of new toddler equipment.
- 10.3 To provide update on Safer Walking Route
- 10.4 To review quotation for PR18 and agree any actions.
- 10.5 To receive update regarding telephone box on Church Road and agree any actions
- 10.6 To discuss installing a defibrillator in the vicinity of Crossways

11. Clerk Correspondence.

12. To raise matters for the next meeting to be held on 20th October 2026

SIGNED: Molly Walters – Clerk

DATE: September 2026

